

Cherwell District Council

Licensing Committee

Minutes of a meeting of the Licensing Committee held at Bodicote House,
Bodicote, Banbury, Oxfordshire OX15 4AA, on 16 December 2013 at 5.00 pm

Present: Councillor Fred Blackwell (Chairman)
Councillor Diana Edwards (Vice-Chairman)

Councillor Michael Gibbard
Councillor Tony Ilott
Councillor Ray Jelf
Councillor P A O'Sullivan
Councillor G A Reynolds
Councillor Alaric Rose

Apologies for absence: Councillor Colin Clarke
Councillor Kieron Mallon
Councillor Gordon Ross
Councillor Douglas Webb

Officers: Claire Bold, Licensing Team Leader
Claire Thomas, Technical Officer
Dave Parry, Democratic and Elections Officer

9 Declarations of Interest

There were no declarations of interest.

10 Petitions and Requests to Address the Meeting

There were no petitions or requests to address the meeting.

11 Urgent Business

There was no urgent business.

12 Minutes

The Minutes of the meeting of the Committee held on 21 October 2013 were agreed as a correct record and signed by the Chairman.

13 **Minutes of meeting Thursday 11 April 2013 of Licensing Sub Committee**

Resolved

That the Minutes of the meeting of the Licensing Sub-Committee held on 11 April 2013 be noted.

14 **Licensing Act 2003**

The Committee considered a report of the Head of Community Services which, following a consultation exercise, sought final approval in respect of an amended Statement of Licensing Policy.

Resolved

- (1) That the proposed alterations on the draft statement of licensing policy be agreed.
- (2) That the Head of Community Services, in consultation with the Chairman of the Licensing Committee, be authorised to make any minor alterations to the policy should the publication of regulations make expressed policies inconsistent with the regulations (NB – this would only apply up to the point of publication on Monday 6 January 2014, thereafter any alterations would be subject to full consultation in accordance with the Licensing Act 2003).

15 **Animal Licensing Policy**

The Committee considered a report of the Head of Community Services proposing the adoption of an Animal Licensing Policy, and Animal Licensing Conditions set out within the policy, which would be applied by authorised enforcing officers when determining applications.

In response to Members' concerns regarding who took responsibility for travelling circuses, the Technical Officer advised that direct responsibility lay with Trading Standards. However, the Council also had powers under the Animal welfare Act enabling it to take action if an issue arose.

Resolved

- (1) That the proposed policy setting out the Council's approach to governing the operation of Animal Licenced Establishments (annex to the Minutes as set out in the Minute Book), to be adhered to when determining all applications for such premises be adopted.
- (2) That the proposed conditions within the policy governing the operation of Animal Licenced Establishments be approved and that they be attached to all licences issued by the Council.
- (3) That the Head of Community Services in consultation with the Chairman of the Licensing Committee, be authorised to set and make

any minor alterations to the setting of fees and conditions in relation to the processing of applications for Licenced Animal Establishments.

- (4) That it be noted the finalised policy would be published on 6 January 2014.

16 **Proposed Stand for Hackney Carriages**

The Committee considered a report of the Head of Community Services which, following a consultation exercise, and in order to assist in the provision of public transport within the town, sought approval to formally adopt a Hackney Carriage stand within the new development in Pioneer Square, Bicester.

The Licensing Team Leader confirmed there had been no responses to the public consultation, and the Police had verbally advised they had no objections.

Resolved

- (1) That the adoption of the new Hackney Carriages stand in Pioneer Square, Bicester be approved.
- (2) That the Head of Community Services be authorised to arrange for the relevant signage to be put in place for the stand to become effective.

17 **Licensing Department Updates**

The Committee considered a report of the Head of Community Services advising on a proposed consultation exercise regarding potential changes to the Council's Licensing Policy, and a proposal to produce a consolidated Street Trading Policy.

Resolved

- (1) That the report be noted.

The meeting ended at 5.34 pm

Chairman:

Date: